

Date as Postmark

Dear Applicant

Post of Temporary Technical Assistant

Thank you for your enquiry in relation to the above post. I am pleased to enclose the following information:

1. Guidance Notes
2. Job Description
3. Person Specification
4. Application Form (please note CVs are not accepted)
5. Diversity & Equal Opportunities Monitoring Form

Further information about the Association can be found on our website
www.glenoaks.org.uk

Please note that applications require to be submitted to the Association by 5pm on Tuesday 17 March 2020.

Please return completed application forms by email to go@glenoaks.org.uk

Should you have any questions after reading the enclosed information, please do not hesitate to contact me on 0141 620 2705 or Donald Weir, Technical Director, on 0141 620 2707.

We look forward to receiving your completed application form.

Yours faithfully

Martha Hutcheson
Corporate Services Manager